



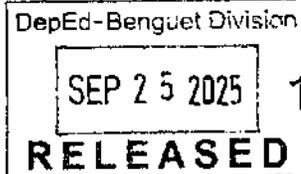
Republic of the Philippines
Department of Education
Schools Division of Benguet

23 September 2025

DIVISION MEMORANDUM

No. 413 s. 2025

TO: Office of the Assistant Schools Division Superintendent
Chief SGOD and CID
Public Schools District Supervisors & Coordinating Principals
All School Heads, Teaching and Non-Teaching Personnel
All Others Concerned



CONDUCT OF DIVISION ORIENTATION ON THE SCHOOL INNOVATION AND IMPROVEMENT FUND (SIIF) TO ELIGIBLE PUBLIC SCHOOLS TO STRENGTHEN DECENTRALIZATION AND ACCELERATE LITERACY INTERVENTIONS OF THE DEPARTMENT OF EDUCATION FOR FISCAL YEAR 2025

1. The Schools Division of Benguet will conduct a **Division Orientation on the School Innovation and Improvement Fund (SIIF) to Eligible Public Schools of Sablan and Tublay Districts on September 29, 2025 (Monday)** from 8 am to 5 pm at SDO Adivay Hall, La Trinidad, Benguet.
2. This SIIF aims to strengthen decentralization and accelerate literacy interventions of the Department of Education for Fiscal Year 2025. Furthermore, the SIIF shall support school initiatives that aim to improve learner performance, addressing the incidence of learning poverty as evidenced by the literacy and numeracy status among Filipino learners.
3. The participants in this orientation are **School Heads and Administrative Officers II or Non-Teaching Personnel** from the **thirty-five (35) schools**. The list of eligible schools and the total amount of the support fund are enclosed in this memorandum, for reference and guidance.
4. Attached is the list of schools and participants in the orientation. This memorandum shall serve as the Travel Authority of the identified participants. Participants are also advised to bring their laptops and extension cords for the workshop.
5. As a prerequisite to this orientation, each school is required to prepare its **Learners' Assessment Data, Work and Financial Plan (WFP)** and corresponding **Activity Proposals** aligned with the Priority Improvement Areas (PIAs) in the School Improvement Plan (SIP) and Annual Implementation Plan (AIP), focusing on literacy and numeracy goals. The submitted plans and proposals will serve as the basis for providing technical assistance from the Division's Field and Technical Assistance Team.



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6. One (1) lunch and two (2) snacks shall be provided, charged to Division MOOE, subject to usual auditing and accounting rules and guidelines.
7. Please refer to the DepEd Order No. 073 s. 2025 for full details of the SIIF guidelines.
8. Immediate and widest dissemination of this memorandum is desired.

Digitally signed by ESTELA
P. LEON-CARIÑO EdD,
CESO III
Date: 2025.09.25 13:29:12
+08'00'

ESTELA P. LEON-CARIÑO EdD, CESO III
Regional Director and
Concurrent Officer in Charge
Schools Division Superintendent

SGOD/LBA/SMME



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Enclosure 1. List of Participants & Eligible Schools

NO.	NAME	SCHOOL	DISTRICT	SEX	POSITION
1	LOIDA L. CARAMÉ	BAYABAS ELEMENTARY SCHOOL	SABLAN	F	Teacher In Charge
2	KRISHA ADRIANE LENNENG	BAYABAS ELEMENTARY SCHOOL	SABLAN	F	Administrative Officer II
3	LAVI C. PISTULA	EBBES ELEMENTARY SCHOOL	SABLAN	F	School Principal I
4	ARTEMIO P. MARCELO, JR.	EBBES ELEMENTARY SCHOOL	SABLAN	M	Administrative Officer II
5	ZENY B. PACIO	JOSE GONZALES ELEMENTARY SCHOOL	SABLAN	F	Administrative Officer II
6	ELRODIZA M. BAUTISTA	MICHAEL G. ANGEL ELEMENTARY SCHOOL	SABLAN	F	Administrative Officer II
7	REMEDIOS H. CARPIO	MATING MANG-OSAN ELEMENTARY SCHOOL	SABLAN	F	School Principal II
8	GRACE L. BAWING	MATING MANG-OSAN ELEMENTARY SCHOOL	SABLAN	F	Administrative Officer II
9	MERIAM B. MAPILE	PALALI ELEMENTARY SCHOOL	SABLAN	F	School Principal II
10	LOUIE GINA E. WAJ-CHINA	PALALI ELEMENTARY SCHOOL	SABLAN	F	Administrative Officer II
11	JUSTIN JOSEPH B. PAL-ANG	PAPPA MULTIGRADE SCHOOL	SABLAN	M	Administrative Assistant II
12	LUZ M. MERINO	SABLAN CENTRAL SCHOOL	SABLAN	F	School Principal II
13	MONALIE P. CACATIAN	SABLAN CENTRAL SCHOOL	SABLAN	F	Administrative Officer II
14	CLAIR L. TOCTOCAN	TALETE MULTIGRADE SCHOOL	SABLAN	F	School Head
15	FEBRONIA C. GALLARDO	TALETE MULTIGRADE SCHOOL	SABLAN	F	Administrative Officer II
16	MIRAFLOR T. LACKIAS	TAYA MULTIGRADE SCHOOL	SABLAN	F	Teacher In Charge
17	MARILYN M. LUNIO	TAYA MULTIGRADE SCHOOL	SABLAN	F	Administrative Officer II
18	ISABEL S. PAGUINDAS	YABYABUAN MULTIGRADE SCHOOL	SABLAN	F	Administrative Officer II
19	SHIRLYNE GAY G. JOSEPH	SUMAKEY MULTI-GRADE SCHOOL	SABLAN	F	Administrative Officer II
20	ANGELITA A. SACLET	SUMAKEY MULTI-GRADE SCHOOL	SABLAN	F	Administrative Assistant II



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21	JERALD CALAYON	OMAS AMPAGUEY INTEGRATED SCHOOL	SABLAN	M	Administrative Officer II
22	NILO P. OYAM	OMAS AMPAGUEY INTEGRATED SCHOOL	SABLAN	M	School Principal I
23	JANE A. ANGLUBEN	SABLAN NATIONAL HIGH SCHOOL	SABLAN	F	School Principal I
24	JEANETES S. BACLAWAD	SABLAN NATIONAL HIGH SCHOOL	SABLAN	F	Administrative Support
25	REMUS M. BERAY	ALBIS ELEMENTARY SCHOOL	TUBLAY	M	School Principal I
26	CHRISTIAN KEITH T. SORIANO	ALBIS ELEMENTARY SCHOOL	TUBLAY	M	Administrative Officer II
27	GLORY L. ARCISO	AMBONGDOLAN ELEMENTARY SCHOOL	TUBLAY	F	School Principal I
28	EMERALD S. OLSINA	BAAYAN ELEMENTARY SCHOOL	TUBLAY	F	School Principal I
29	EUFRALYN B. CELINO	BAAYAN ELEMENTARY SCHOOL	TUBLAY	F	Administrative Officer II
30	FILLIAN FAITH B. TICQUE	BALANGABANG ELEMENTARY SCHOOL	TUBLAY	F	Administrative Officer II
31	MARIA LUISA W. NAB-US	BALANGABANG ELEMENTARY SCHOOL	TUBLAY	F	Administrative Officer II
32	CAIVER B. OLAY	BASIL ELEMENTARY SCHOOL	TUBLAY	M	Administrative Officer II
33	DENVER S. AGUINDADAO	LANGBIS PRIMARY SCHOOL	TUBLAY	M	Project Development Officer I
34	ANA T. PAKIAS	DORENCIO ELEMENTARY SCHOOL	TUBLAY	F	Head Teacher III
35	KRISSELLE JOY M. OLILA	DORENCIO ELEMENTARY SCHOOL	TUBLAY	F	AO II
36	JOSEFA A. BELLEZA	BECDAY CHAROSAS LAMSIS ELEMENTARY SCHOOL	TUBLAY	F	SP III
37	BERLYN GRACE C. QUINUAN	BECDAY CHAROSAS LAMSIS ELEMENTARY SCHOOL	TUBLAY	F	AO II
38	GERRY B. ANTON	LUISA BECKA ELEMENTARY SCHOOL	TUBLAY	M	T-III, TIC
39	JARIELLE MAE Z. AGNO	LUISA BECKA ELEMENTARY SCHOOL	TUBLAY	F	PDO I
40	MARY GRACE S. BANTULO	MAMUYOD ELEMENTARY SCHOOL	TUBLAY	F	T-III, TIC
41	WENDY T. CURIMAN	MAMUYOD ELEMENTARY SCHOOL	TUBLAY	F	ADAS
42	ELLAINE E. BESITAN	MORAN ELEMENTARY SCHOOL	TUBLAY	F	T-III, TIC
43	AMY B. BANDIWAN	MORAN ELEMENTARY SCHOOL	TUBLAY	F	AO II
44	CHARLIE T. RICARDO	PALEW ELEMENTARY SCHOOL	TUBLAY	M	SP I
45	JAYFERD T. PULAC	PALEW ELEMENTARY SCHOOL	TUBLAY	M	AO II



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